



JULIAN-CUYAMACA FIRE PROTECTION DISTRICT
3407 Highway 79, Julian, CA 92036
Special Board Meeting

MINUTES

6:00 PM., Tuesday, December 13, 2018

Special Board Meeting was held at the Julian-Cuyamaca Fire Protection District, Station 56, Julian, CA 92036.
Call to Order: 6:05 pm.

Present: President Menghini, Vice President Seifert, Director Kramer, Director Hatch, FAO Spahr. **Absent:** Director Tucker

Pledge of Allegiance: President Menghini

Consent Calendar: Removed from Agenda.

Approval of Agenda:

Motion to approve Agenda made by Buddy Seifert and seconded by Brian Kramer. Motion passed 4-0.

Citizens' Comments:

Lori Foss asked who has access to information on disk that was missing because M.Spahr said there was personnel information on the server and missing disk. She also asked for an explanation why, and who had their 800 MHz radios turned off.

Report by BC Van Bibber:

- He has 35 applicants for FF positions at JCFPD.
- Academy is being planned for March 2019.
- Strategic Plan is being prepared that will give direction and transparency to District.
- All OSHA communications were being addressed to Chief Roesler, only, and violations were not being resolved.
- District has been given donations of SCBAs and tanks. This was a major OSHA violation that was completely overlooked by the former District Administration. This will resolve the most significant OSHA violation.
- Many outside Fire departments are reaching out to see how they can support JCFPD.

ACTION ITEMS:

Nomination and vote for Treasurer of the Board:

Motion by Brian Kramer, seconded by Buddy Seifert, to nominate Brian Kramer as Board Treasurer. Motion passed 4-0.

Resolution to establish Regular Meeting Schedule:

Discussion regarding holding the Regular Meeting monthly on the Second Tuesday of each month, at 6:00 pm, to allow attendance by residents unable to make meeting during the daytime. Also, for three months, a second meeting will be held on the Fourth Tuesday (beginning in January) at 10:00am to enable the BOD to resolve time-sensitive business. Motion by Buddy Seifert, seconded by Brian Kramer, to approve the Regular Meetings on the Second Tuesday of the month at 6:00 pm, and for three months only, a second meeting on the Fourth Tuesday of each month, at 10:00 am. Motion passed 4-0.

Resolution to Change Signatories on all Bank Accounts:

Motion was made by Buddy Seifert and seconded by Brian Kramer to add Michael Menghini and Evelina Hatch to the bank accounts, and remove Jack Shelver and Kirsten Starlin, due to election of new officers in November 6, 2018, election. Motion passed 4-0.

Resolution to Approve New Agenda Policy:

Motion by Buddy Seifert and seconded by Evelina Hatch to approve new Agenda Policy. Motion passed 4-0.

Resolution to Create Standing Finance Committee:

Motion made by Brian Kramer and seconded by Evelina Hatch to approve the creation of Standing Finance Committee. Motion passed 4-0.

Nomination of Chairmen for Standing Finance Committee:

Motion by Evelina Hatch and seconded by Brian Kramer to appoint Directors Brian Kramer as Chairman and Evelina Hatch as Co-Chairman of the Standing Finance Committee. Motion passed 4-0.

- Discussion: Standing Finance Chairmen will select up to three community members to serve on committee.

Resolution to Create Fundraising and Grants Committee:

Motion by Evelina Hatch and seconded by Brian Kramer to approve the creation of Fundraising and Grants Committee. Motion passed 4-0.

Nomination of Chairman for Standing Fundraising and Grants Committee:

Motion by Evelina Hatch and seconded by Buddy Seifert to appoint Directors Brian Kramer and Evelina Hatch as Co-Chairman of the Standing Finance Committee. Motion passed 4-0.

- Discussion: Chairman of Standing Fundraising and Grants Committee will select up to three community members to serve on committee.

Review/Discuss/Approve – Standard Operating Procedures for Fire and Medical Emergency Service:

Approval of the Standard Operating Procedures was tabled until the January meeting.

Review/Discuss/Approve – Standard Policies Procedures, Rules and Regulations:

Approval of Standard Policies and Procedures was tabled until the January meeting.

Review/Discuss/Approve: Dispatch Services; Automatic Aid Agreements:

Removed from Agenda by Brian Kramer.

Discussion, OSHA violations:

A conference call was scheduled and then canceled. The Board requested that each Director be fully informed and receive copies of all emails and letters regarding OSHA violation/requirements. Formerly, all communication from OSHA was being directed to Cal Fire Chief Jeremi Roesler, only.

Review/Discuss/Approve: New Interim Chief for JCFPD assets & Bringing on Special Counsel:

Removed from Agenda by Brian Kramer.

Board Convened into Closed Session at 7:10 pm

Special Meeting Recessed. All Non-Board members excused.

Regular Meeting Reconvened at 8:18 pm

The BOD voted to terminate the Finance Administration Officer (Marcia Spahr) due to financial constraints. Motion passed: Ayes 3, Abstain 1.

The BOD voted to appoint Battalion Chief Michael Van Bibber as Supervisor of all duties and responsibilities for all operations involving Station 56, including all JCFPD assets, volunteers and employees. Motion passed 4-0.

The BOD clarified that Cal Fire Chief Jeremi Roesler will be responsible for San Diego County Fire Authority and Cal Fire employees and resources.

Adjournment: 8:26 pm

Next regularly scheduled meeting will be: Tuesday, January 8, 2019, at 10:00 a.m.

Respectfully submitted,

/s/ Patricia Landis
Patricia Landis
Interim District Administrator

Approved:

/s/ Michael Menghini 1/8/19

Michael Menghini, President Date